

MISSOURI EXPO™

MEETINGS & EVENTS

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EXHIBITOR BOOTH APPLICATION

Saint Charles Convention Center April 16-17, 2018

Contact Name:

Title:

Company:

Address:

City: State: Zip:

Phone: - - Fax: - -

Website:

Email:

Exhibitor Space Options: (Please check all that apply)

★ **EARLY BIRD SPECIAL** Save \$100 when you register and pay by Feb. 2, 2018 ★

Current Advertiser: \$1,000 Total for 8' X 10' Exhibit Space

Non-Advertiser: \$1,200 Total for 8' X 10' Exhibit Space

Additional Badge: \$175 for 3rd Exhibitor Badge

Corner/End Space: We request a corner/end of aisle space at \$100 additional cost per space.

\$ _____
Total

Sponsorship: We would like more information on sponsorship opportunities.

Electric: We need an electric hookup at the booth (additional cost).

Company Name to Appear on Booth Sign:

Please list below any special requests regarding booth assignment and show management will try to accommodate:

In 30 words or fewer, please describe the facilities, products or services your firm provides below:

Exhibitor Badges: *Two badges included; additional badge is \$175 (LIMIT: 3 badges per booth).

Badge #1:

Badge #2:

Badge #3:

This is the official application and contract for exhibit space at the 2018 Missouri Meetings & Events Regional Expo at the St. Charles Convention Center (One Convention Center Plaza, St. Charles, MO 63303), April 16 - 17, 2018. Upon acceptance of this application and contract by MM&E Expo show management, the undersigned agrees to be bound by all of the conditions, rules and regulations as set forth here and in the exhibitor kit issued in advance of the show and that are enforced by the hotel/facility holding the Expo. Acceptance is at the sole discretion of MM&E Expo show management. Booth sharing is limited to no more than two companies per space, with prior written authorization. All contracts must be signed and accompanied by full payments in order to be assigned a space. Applications will not be processed without payment.

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Payment (due with application)

Pay by: Check Credit Card

Credit Card: American Express Discover Master Card Visa

(Your card statement will reflect a charge from Publishing Concepts, LLC.)

Card Number Exp Date Security Code

I, the cardholder, authorize the total Expo fee of \$_____ be charged to my credit card for the Missouri Meetings & Events Expo(s).

Cardholder Name (Print) Cardholder Authorized Signature Date

Check: Payable to *Publishing Concepts, LLC dba Missouri Meetings & Events* in the amount of:

\$

Total

Missouri Meetings & Events Magazine and its officers, agents and employees disclaim any and all liability for any loss, damage or injury to person or property sustained by an exhibitor, its agents, or any other person, caused by fire, theft, water, accidents or in any other manner, whether cause be an act or failure to act, either intentionally or negligently caused by conduct of Missouri Meetings & Events Magazine, its officers, agents, or employees or by a party or parties other than Missouri Meetings & Events Magazine, its agents and employees.

The undersigned exhibitor hereby agrees to indemnify and hold forever harmless Missouri Meetings & Events Magazine, its officers, agents and employees for any loss, damage or injury sustained by an exhibitor or any other person caused by fire, theft, water, accidents or in any other manner resulting from the act or failure to act of the undersigned exhibitor, its agents or employees or by any other party or parties.

The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor's activities on the Venue premises and will indemnify, defend, and hold harmless the Hotel, its owner, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims.

Exhibitors will only display facilities, products and services regularly sold by them and listed in the above description. No space may be shared or sublet without prior written permission of show management. Failure to comply is deemed cause for cancellation of the space. Cancellation Policy:

All cancellations will be subject to a \$200 cancellation fee. Requests for cancellation must be sent via e-mail to jlclote@meetmags.com, or in writing to the mailing address below, on or before March 5, 2018. No refunds after that date.

All food products must be approved in advance by show management, in writing. No exceptions. With my attendance at this event, I realize that I and/or my company's products and employees may be included in publicity photos or video in Missouri Meetings & Events Magazine, MEET Magazines and/or Web sites, newsletters and future promotional and sale materials. I hereby give my consent to the event's producers to use any such photos, video and/or comments.

Authorized Signature:

I hereby authorize the above reservation and agree to abide by the terms and conditions set forth by the show management including exhibitor kit and hotel/facility rules and regulations.

Authorized Signature

Authorized By (print name)

Date

Return this application with payment to: Missouri Meetings & Events

6590 Scanlan Ave St. Louis, MO 63139

P: 314-781-8880 F: 314-781-8848 najapc@pc40.com

Office Use Only:
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